Dear Students,

Welcome to the International Islamic University Malaysia (IIUM), the Garden of Knowledge and Virtue! I would like to take this opportunity to congratulate you on getting a place at the University. Rest assured that IIUM has an exciting educational program awaiting you and I trust you will find your time here rewarding and complimentary to your personal and professional goals.

At IIUM, we are blessed with beautiful surroundings and you will enjoy the beauty of our campus and appreciate the opportunity to study at this great University. The state-of-the-art programme will equip you with the skills you need to gain control over your own destiny.

Over the years, the University has built a strong reputation as one of the leading universities in the Muslim world. We achieved this by exercising a tradition that fosters excellence and unity in diversity.

We are delighted that you have selected the International Islamic University Malaysia and we look forward to greeting you in person.

May Allah S.W.T bless all of us.

ASSOC. PROF. Dr. GAIRUZAZMI BIN MAT GHANI
Director
Academic Management and Admission Division
<table>
<thead>
<tr>
<th>Content</th>
<th>Page</th>
</tr>
</thead>
<tbody>
<tr>
<td>1. Terms and Conditions of Offer of Admission</td>
<td>4</td>
</tr>
<tr>
<td>2. Hepatitis B Vaccination</td>
<td>9</td>
</tr>
<tr>
<td>3. Brief Flow of Registration Process</td>
<td>10</td>
</tr>
</tbody>
</table>
TERMS AND CONDITIONS OF OFFER OF ADMISSION

CONGRATULATIONS on being selected to join the International Islamic University Malaysia. All the information provided is to prepare you for registering yourself at IIUM.

Please read terms and conditions carefully and follow the instructions given.

1. ACCEPTANCE/REJECTION OF OFFER

You need to reply ONLINE within the stipulated date as stated in the offer letter, otherwise this offer of admission will be automatically revoked. The related website for online reply is as follows:

http://www.iium.edu.my/kemasukan/tawaran

If you decide to decline our offer, please take note that you may not be considered for admission into the Undergraduate programme in the future and no further appeal for admission will be entertained.

If you accept the offer but wish to defer the registration for up to one year due to valid reasons acceptable by the University, please submit an official letter to the following address prior to the commencement of the semester for which this offer of admission is given:

Director,
Academic Management and Admission Division,
International Islamic University Malaysia,
Jalan Gombak, 53100 Gombak, Selangor

2. FEES AND CHARGES

Please refer to the following website for details:
http://www2.iium.edu.my/finance/services/available-services-0

Payment can be made by means of:

a. Money order, bank draft or cheque and should be made payable to
   ”Finance Director International Islamic University Malaysia”

b. Bank in directly into the University’s account at any Bank Muamalat Malaysia Berhad branch at the following account number: 1407-0000005-71-9

You are required to bring along related receipts / documents / copy of bank-in slip as proof of your payment on the Registration Day. If there is no submission, it is assumed that no payment has been made. No cash payment is accepted during the Registration Day.

FOR PROGRAMME PENSISWAZAHAN GURU STUDENTS ONLY

Fees and charges for all new students of PPG are subject to the Term and Condition as stated in the “BORANG PERJANJIAN PEMBIAYAAN PENDIDIKAN GURU”(*)
3. MEDICAL CHECK-UP AND X-RAY (except ex-IIUMCFS students and Double Degree)

All full-time students are required to undergo medical check-up at the IIUM Health and Wellness Centre as scheduled by the Centre. A fee of RM50.00 will be charged for the check-up. For x-ray report you are required to obtain /do it at any recognized Government/ private Hospitals or Clinics and bring a chest x-ray film and its report during the Medical check-up Day.

Kindly read and print the Health Examination Guidelines and form(*) of IIUM Health Centre which is also made available at the following url :

(for Malaysian students)

Note: *You are required to bring duly completed Medical Check-up form during Registration Day

4. REGISTRATION

A student must enroll in person on the date stated in the offer letter. For late registration cases; a penalty of RM100.00 will be imposed.

5. TA’ARUF PROGRAMME (Compulsory to all new students)

You are required to attend Ta’aruf (Islamic Orientation) Programme conducted by the University and participate in all programmes organized by various bodies of the University. During the Ta’aruf Week you need to wear the following:

a) Long-sleeved shirt / dark-coloured trousers / dark-coloured shoes (Male)

b) ‘Mini Telekong’ or Head cover / ‘Baju Kurung’ or dress which covers the aurah (Female)

6. DRESS CODE

You are required to observe the guidelines on attire during the Registration Day failing which you may not be allowed to proceed with the registration process. Please refer to the following website for the details: http://www.iium.edu.my/legaladviser/articles-4

7. ENGLISH PROFICIENCY TEST (except Double Degree, Ex-IIUMCFS & PPG)

You are required to sit for the English Proficiency Test (EPT) conducted during the first week of Ta’aruf. However, an exemption will be given if you can present an official score report of 550 (paper-based) or 213 (computer based) in the Test of English as a Foreign Language (TOEFL) or overall Band 6.0 in the test administered by the International Language Testing Service (IELTS). The summary is as follows:-
In the case that you do not fulfill the EPT requirement for programmes that use English as a medium of instruction, you are required to undergo the Pre-Sessional Programme (PRSS) before proceeding to the respective programme of studies and pay the tuition and academic administrative fees while in the programme. The maximum duration of Pre-Sessional Programme (PRSS) is two (2) years. Please refer to http://www.iium.edu.my/celpad for more details.

8. ARABIC PROFICIENCY TEST (except Double Degree, ex-IIUMCFS & PPG)

You are required to sit for the Arabic Proficiency Test (APT). The test will be conducted during the first week of Ta’aruf. In the case that you do not fulfill the APT requirement, (For Arabic Language & Literature and Islamic Revealed Knowledge & Heritage programmes where the medium of instruction is Arabic), you are required to undergo the Pre-Sessional Programme (PRSS) before proceeding to the respective programme of studies and pay the tuition and academic administrative fees while in the programme. The maximum duration of the Pre-Sessional Programme (PRSS) is two (2) years.

9. TILAWAH PROFICIENCY TEST (except PPG)

You are required to sit for the Tilawah Proficiency Test (TPT) to determine your level of recitation of the Quran and understanding of Taj’wid. The test will be conducted during the first week of Ta’aruf. There are two levels that you have to fulfill as your graduation requirements. If you are exempted from the first level you may proceed to the second level.

For ex-CFS students who have yet to fulfill the required level, kindly refer to CELPAD office.

10. DOCUMENTS

You are required to bring along all original documents of academic transcripts and certificates for verification by the University authority. If the University authority discovers the use of false declaration or forged certificates or documents by you to gaining entry to the University, your offer of admission WILL BE REVOKED and shall be dismissed from the University. The University may at its absolute discretion take or cause any legal action against you for committing forgery or fraud.

You are required to bring along the following documents/items (whichever applicable) on the Registration Day:

<table>
<thead>
<tr>
<th>NO</th>
<th>EXAMINATION TYPE</th>
<th>Min. SCORE</th>
<th>REMARKS</th>
</tr>
</thead>
<tbody>
<tr>
<td>1.</td>
<td>Test of English as a Foreign Language (TOEFL)</td>
<td>550 (paper based) or 213 (computer based)</td>
<td>Exemption from sitting EPT</td>
</tr>
<tr>
<td>2.</td>
<td>International Language Testing Service (IELTS)</td>
<td>Band 6.0</td>
<td></td>
</tr>
<tr>
<td>CATEGORY</td>
<td>DOCUMENTS</td>
<td>ORIGINAL / PHOTOCOPY</td>
<td></td>
</tr>
<tr>
<td>----------</td>
<td>-----------</td>
<td>----------------------</td>
<td></td>
</tr>
</tbody>
</table>
| **STPM / STAM / ASASI** | 1. Identity Card  
2. Birth Certificate  
3. School Leaving Certificate  
4. SPM Certificate  
5. STPM/STAM Certificate  
6. Academic Transcript for Asasi Programme  
7. MUET result (latest)  
8. 2 passport-sized photos  
9. Bank-in slip of your payment of entrance fee | Original & Photocopy |
| **Diploma** | 1. Identity Card / Passport  
2. Birth Certificate  
3. School Leaving Certificate  
4. SPM Certificate  
5. STPM/STAM Certificate  
6. Academic Transcript for Diploma Programme  
7. MUET result (latest)  
8. 2 passport-sized photos  
9. Bank-in slip of your payment of entrance fee | Original |
| **Program Pensiswazahan Guru (PPG)** | 1. Identity Card  
2. SPM/O’ Level Certificate  
3. ‘Surat Lantikan Pertama (dari Suruhanjaya Perkhidmatan Pelajaran)’  
4. ‘Surat Pengesahan Jawatan (dari Suruhanjaya Perkhidmatan Pelajaran)’  
5. Diploma / ‘Sijil Perguruan’  
6. 2 passport-sized photos  
7. Bank-in slip of your payment of entrance fee | Original & Photocopy |
| **EX-IIUMCFS / DOUBLE DEGREE** | 1. Identity Card / Passport  
2. Bank-in slip of your payment of entrance fee (to be submitted to the Student Unit, Finance Division) | Finance Copy |
| **Malaysian with International Qualification** | 1. Passport / Identity Card  
2. Birth Certificate  
3. School Leaving Certificate  
4. ‘O’ Level Certificate or equivalent  
5. ‘A’ Level or equivalent  
6. Academic Transcript  
7. MUET  
8. IELTS / TOEFL result (latest) (if any)  
9. 2 passport-sized photos  
10. Bank-in slip of your payment of entrance fee | Original |

Finance Copy
Important: You will not be allowed to register without producing original documents on the Registration Day.

12. STUDENT MATRIC CARD

You are required to take a photo for the matric card on the Registration Day. You must put on your matric card at all times while on campus starting from day one. Kindly refer to the updated schedule prepared by the Ta’aruf Committee for details.

13. MAHALLA REGISTRATION (Except PPG students)

All undergraduate students are required to register for the Mahallah (hostel).

Upon Mahallah registration, please bring along the followings:

<table>
<thead>
<tr>
<th>CATEGORY</th>
<th>DOCUMENTS</th>
</tr>
</thead>
</table>
| DIPLOMA / STPM / STAM / ASASI / EX IIUM CFS | 1. 1 passport-sized photo  
2. Malaysian ID / Passport  
3. Copy of Offer Letter  
4. Letter of undertaking (LOU) form which can be download from: http://www.iium.edu.my/ffsd/home/download-0 |

For more information, please browse IIUM at www.iium.edu.my/rsd

Note:
I. Registration to stay off campus will be processed after the Ta’aruf Week.

II. Change of room or change of Mahallah is not applicable for first year student unless there is a valid medical reason.
14. HEPATITIS B VACCINATION

Please be informed that effective Semester 1, 2013/2014 (September 2013 Intake), all students entering into the following Kulliyyahs must show evidence that they have been vaccinated against Hepatitis B virus:

<table>
<thead>
<tr>
<th>No.</th>
<th>Kulliyyah</th>
<th>Programme</th>
</tr>
</thead>
<tbody>
<tr>
<td>1.</td>
<td>Medicine</td>
<td>Bachelor of Medicine and Bachelor of Surgery</td>
</tr>
<tr>
<td>2.</td>
<td>Dentistry</td>
<td>Bachelor of Dental Surgery</td>
</tr>
<tr>
<td>3.</td>
<td>Pharmacy</td>
<td>Bachelor of Pharmacy</td>
</tr>
<tr>
<td>4.</td>
<td>Allied Health Sciences</td>
<td>Bachelor of Dietetics</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Bachelor of Optometry</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Bachelor of Radiography and Diagnostic Imaging</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Bachelor of Physiotherapy</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Bachelor of Bio-Medical Science</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Bachelor of Audiology</td>
</tr>
<tr>
<td>5.</td>
<td>Nursing</td>
<td>Bachelor of Nursing</td>
</tr>
</tbody>
</table>

Should you have any enquiries, kindly contact your respective Kulliyyah.
PROCESS FLOW OF REGISTRATION PROCESS

MALAYSIAN & INTERNATIONAL

START

Attend Registration Process

Attend EPT / APT/ TPT Test as announced in the Ta’aruf Programme. *

Attend Ta’aruf Programme as stated in Admission Booklet.

Begin Classes

END

EX-IIUMCFS / DOUBLE-DEGREE

START

Register at Mahallah

Take photo for matric card

Attend Ta’aruf Programme as stated in Admission Booklet. (Except for Double Degree students)

Begin Classes

END

*Not applicable to PPG students
<table>
<thead>
<tr>
<th>NO</th>
<th>DIVISION / CENTER</th>
<th>TELEPHONE &amp; FAX NO</th>
<th>TYPE OF INTAKE / OFFICER INCHARGE</th>
</tr>
</thead>
</table>
| 1. | Academic Management & Admission Division (AMAD) | Tel: 03-6196 4000 ext: 4048 / 4047 / 3260 Fax: 603-6196 4724 | - Malaysian Qualifications  
  - Malaysian with International Qualification  
  - Double Degree  
  - Ex-CFS |
| 2. | Kulliyyah of Education | Tel: 603-61964000 ext: 5337 / 5325 Fax: 603-61964851 | Program Pensiswazahan Guru (PPG) |
| 3. | Students Unit, Finance Division | Tel: 603-61964000 ext: 5944/5945/3192 | Br. Saiful Rijal  
 Sr. Siti Nurulhuda Musneb |
| 4. | Mahallah Residential | Tel: 603-61964000 Ext: 5474/ 4403 | Sr. Noor Zamzarina  
 Siti Izwani Hanishah |
| 5. | IIUM Health Centre | Tel: 603-61964000 Ext: 4444 | Sr. Siti Safridah bt Safuan  
 Sr. Siti Hajar Aishah bt Shaker Habibi |