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# How to Use Cam Entry(New Version) USER MANUAL

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**Date created :**

2016

## **Requirement prior to accessing the Cam Entry .**

Basic Requirement:

### **Hardware**

1. Personal Computer or notebook at least minimum Pentium 100.
2. 32 MB RAM.
3. The personal computer or notebook must be connected to network.
4. The personal computer or notebook must be connected to printer, if you need to print reports.

### **Software**

1. Operating system must be Windows 95 or above.
2. Suggested browser – Google Chrome, Mozilla Firefox and above .
3. Acrobat Reader (for printing purpose)

### **Access Privilege**

1. Username and Password for Student Information System.

\*\*If you have a problem email at [servicedesk@iium.edu.my](mailto:servicedesk@iium.edu.my) .

## CAM ENTRY

Step 1 : Click the link Marksheet > Cam Entry (Web- java not required)

The screenshot shows a web browser window with the URL `myapps.iium.edu.my/anrapps/`. The page header includes the IUM logo and the text "Academic Management and Admission Division" and "Advising Central". A sidebar on the left contains a menu with the following items: Home, Class List, Lecturer's Slip, Mark Sheet, Result Entry (Web - java not required), Result Entry (Java 6 only), Result Entry (Java 6 and Java 8 compatible), Draft Validation Sheet, Draft Validation Sheet(Alternative), Validation Sheet, Validation Sheet(Alternative), Previous Validation Sheet, Previous Validation Sheet(Alternative), CAM Entry (Web - java not required), CAM Entry (Java 6 only), CAM Entry (Java 6 and Java 8 compatible), CAM Sheet, CAM Sheet (Alternative), and Validation Sheet (CFS). The main content area contains the following text: "For your information, these system required java 6 ONLY. Please kindly install java follow this user manual :-". Below this text are three links for user manuals: "Manual for java installation (Windows)", "Manual for java installation (Mac)", and "Manual for access the system thru MyIUM Portal (for permanent staff only)".

Step 2 : Enter your username and password Press Login .

The screenshot shows the "SIS Academic Login" form. It features a title bar with the text "SIS Academic Login". Below the title bar are two input fields: "Username" and "Password". To the right of the "Password" field is a blue "Login" button. Below the input fields, there is a message: "Please click [here](#) if your password has expired!" and "Please click [here](#) if you forgot your password and your account has been locked!".

Step 3 : You will see your list of classes on the top of screen.

# CAM Entry

## List of Courses

Subject	Section	Total Student	Session	Semester	Max Cam	CAM Definition	CAM Student
COMM 4350	1	40	2015/2016	2	100		
COMM 4420	1	40	2015/2016	2	100		

STEP 4 : Click the icon under “CAM Definiton  ” to view and add new schema .

# CAM Entry

khuzamamah Logout

Courses > Cam Definition

COMM 4350 Sect. 1 Cancel Delete Save Add New Schema CAM Student Copy Schema Schema Summary

<input type="checkbox"/>	Schema	Short Description	Long Description	Weighted Score	Grading Score	Publish
no data found						

Please assign schema details/component to this subject by clicking **Add New Schema** button.

STEP 5 : To add new schema, please click the button “ Add New Schema “ .

# CAM Entry

Courses > Cam Definition

ARCO 4102 Sect. 1 Cancel Delete Save Add New Schema CAM Student Copy Schema

<input type="checkbox"/>	Schema Type	Short Description	Long Description	Weighted Score	Grading Score	Publish
<input type="checkbox"/>	COURSEWORK	quiz	quiz	10	10	<input type="checkbox"/>
<input type="checkbox"/>	COURSEWORK	forum	Forum	10	10	<input checked="" type="checkbox"/>
<input type="checkbox"/>	COURSEWORK	pres.	presentation	10	10	<input checked="" type="checkbox"/>
<input type="checkbox"/>	COURSEWORK	ass.	assignment	30	30	<input checked="" type="checkbox"/>

row(s) 1 - 4 of 4

**If you tick Publish, the column will be published in the web page where student will view their CAM progress. Don't forget to save your data**

Step 6 : Define the course schema for each section that you teach.

Step 7: Choose list of scheme

Step 8 : Save the data first in schema area before proceed to Schema Details area.

Courses > Cam Definition

COMM 4350 Sect. 1

Cancel Delete Save Add New Schema CAM Student Copy Schema Schema Summary

<input type="checkbox"/>	Schema	Short Description	Long Description	Weighted Score	Grading Score	Publish
<input type="checkbox"/>	COURSEWORK	course1	course1			<input type="checkbox"/>

Schema Summary: no data found

Example : Data for “ Coursework” .

Courses > Cam Definition

COMM 4350 Sect. 1

Cancel Delete Save Add New Schema CAM Student Copy Schema Schema Summary

<input type="checkbox"/>	Schema	Short Description	Long Description	Weighted Score	Grading Score	Publish
<input type="checkbox"/>	COURSEWORK	course1	course1	10	10	<input type="checkbox"/>

Schema Summary

Schema	Marks
ASSIGNMENT	15
Total CAM	15

Step 9 : If user want to copy the new schema for other subjects, just press the button “ Copy Schema” .Then “select the target “ which subject to copy the schema . Then press the button “ copy “ .

Courses > Cam Definition

COMM 4350 Sect. 1

Cancel Delete Save Add New Schema CAM Student Copy Schema Schema Summary

Copy Schema To: --Select Target-- Copy

<input type="checkbox"/>	Schema	Short Description	Long Description	Weighted Score	Grading Score	Publish
<input type="checkbox"/>	ASSIGNMENT	assign1	assign1	15	15	<input type="checkbox"/>

Schema Summary

Schema	Marks
ASSIGNMENT	15
Total CAM	15

Step 10 : To key in mark for list students, just press the button “ Cam Student” and “ click the button “ Refresh Student List “( if list of student did not display) . If user change the

mark,assignment,quiz then click again “ Recalc CAM” . The new calculation will be count .

**CAM Entry**

Courses > Cam Definition > Cam Student

ARCO 4102 Sect. 1 Cancel Save Upload CAM from Excel CAM to Excel CSV Refresh Student List CAM Sheet

Matric No	Quiz 10	Forum 10	Pres. 10	Ass. 30	CAM	Short Name
1215512	8	9	9	21	47	MARWAH ABD
1312747	7	8	8	23	46	SYAFIQ KHAIRI
1313056	7	8	8	17	40	SURAYA AFIFI
1324186	7	8	8	20	43	NURAIN FAZLINI
1324880	7	8	9	21	45	AFIFAH HANIM
1324948	7	7	8	18	40	FAIZATUL AKMAL
1325332	9	9	9	26	53	SITI AISYAH
1326826	7	8	8	19	42	AFIFI AIZIRA
1328449	7	8	9	19	43	MOHD NOR
1410772	5	6	8	18	37	NUR NASYUHA

**This is the Detail Page**

Click "Refresh Student List" button if list of student did not display .

Step 11: Lecturer can add mark student from the excel file . Click the button “ Cam to Excel Csv” .

Courses > Cam Definition > Cam Student

COMM 4350 Sect. 1 Cancel Submit Upload CAM from Excel CAM to Excel CSV Refresh Student List CAM Sheet Recalc CAM

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Courses > Cam Definition > Cam Student > Excel Template

COMM 4350 Sect 1

Go Rows 200 Actions Download as Excel CSV

Matric No	assignt1	CAM
1116156		
1116628		
1118192		
1128870		
1129362		
1135846		
1211019		
1211244		
1212794		
1218143		
1218727		
1221486		
1222024		
1222804		

Step 12 : User can press the button “ Upload Cam from Excel”.

**Paste Data from Excel Sheet** Submit

Paste or drag Excel data to text area and press "Submit". After data validation, press "Upload" to save the data.  
**Important:** The first row must contain Column Headers and the following rules of Column Headers must be strictly observed:  
The first column must be **Matric No.** Then there must at least one CAM column and its column name/header must match exactly the **short description** in the Cam Definition Entry.

Matric No	assignt1	CAM
1116156	10	30
1116628	15	25
1118192	10	31
1128870	10	25
1129362	10	25
1135846	10	25
1211019	10	25
1211244	10	25
1212794	10	25
1218143	10	25

**Paste Data from Excel Sheet** Submit

Paste or drag Excel data to text area and press "Submit". After data validation, press "Upload" to save the data.  
**Important:** The first row must contain Column Headers and the following rules of Column Headers must be strictly observed:  
The first column must be **Matric No.** Then there must at least one CAM column and its column name/header must match exactly the **short description** in the Cam Definition Entry.

**Uploaded Data** Test

Q  Go Rows 15 Actions Truncate Add Row Upload

Row	Matric No	assignt1	CAM
	2	1116156	10 30
	3	1116628	15 25
	4	1118192	10 31
	5	1128870	10 25
	6	1129362	10 25
	7	1135846	10 25
	8	1211019	10 25
	9	1211244	10 25

**CAM Entry** 42 record(s) updated! murni L

**Paste Data from Excel Sheet** Submit

Paste or drag Excel data to text area and press "Submit". After data validation, press "Upload" to save the data.  
**Important:** The first row must contain Column Headers and the following rules of Column Headers must be strictly observed:  
The first column must be **Matric No.** Then there must at least one CAM column and its column name/header must match exactly the **short description** in the Cam Definition Entry.

Step 12 : After that please press the button "Upload" and the data will be updated .

Step 13 : If user, still to want to change, just click the button end of the matric no . The page will come out as example.

	Row ▲	Matric No	assignt1	CAM	
	2	<u>1116156</u>	<u>10</u>	<u>30</u>	▲ ▼

	Row ▲	Matric No	assignt1	CAM	
	2	<u>1116156</u> ✓ ✗	<u>10</u>	<u>30</u>	▲ ▼
	3	<u>1116628</u>	<u>15</u>	<u>25</u>	▲ ▼
	4	<u>1118192</u>	<u>10</u>	<u>31</u>	▲ ▼

Step 14 : If user want to add the new students just press the button “ Add Row” and “ upload “ again .

Step 15 : If user want to delete the data “ just click the icon “  ” and the message will be come out .

Step 16 : After key in all marks, please press the button “ Submit” .

Courses > Cam Definition > Cam Student > Upload Excel Data

**Paste Data from Excel Sheet** Submit

Paste or drag Excel data to text area and press "Submit". After data validation, press "Upload" to save the data.  
**Important:** The first row must contain Column Headers and the following rules of Column Headers must be strictly observed:  
The first column must be **Matric No.** Then there must at least one CAM column and its column name/header must match exactly the **short description** in the Cam Definition Entry.

1218727	10	25
1221486	10	25
1222024	10	25
1222804	10	25
1225536	10	25
1225711	10	25
1225808	10	25
1225913	10	25
1227344	10	25
1228538	10	25

----- End -----

### If page error in Cam Entry Page.

1 . Every column for mark cannot put symbol or alphabet . If not, the error below will be came out. (example -,a,f,). The column are valid for number only .

### CAM Entry

 3 errors have occurred

Courses > Cam Definition > Cam Student

- Value is not numeric. (Row 1)
- Value is not numeric. (Row 1)

Cancel Save Upload C

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Sect. 1 Refresh Student

Matric No	Quiz	Asgn	Midterm	CAM	Short Name
1727039	<input type="text"/>	<input type="text"/>	<input type="text"/>	9.21	ABDELRAHMAN HESHAM
1001005	<input type="text"/>	<input type="text"/>	<input type="text"/>		ABOZABNA NAOR



text area and press "Submit". After data validation, press "Upload" to save the data. must contain Column Headers and the following rules of Column Headers must be strictly observed: **Matric No**. Then there must at least one CAM column and its column name/header must match exact

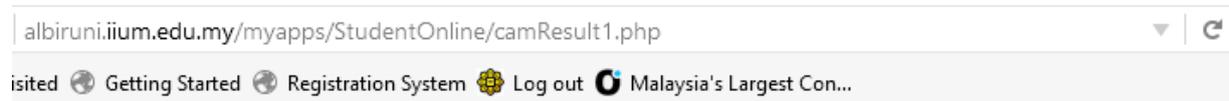
*saya forward ni dgn lkn Dr Echa*

*mungkin boleh beri contoh, kalau ada error mana lecturer nak check, some of them does not come naturally*

- 2) The first column must be **Matric No**. Then there must at least one CAM column and its column name/header must match exactly the **short description** in the Cam Definition Entry. Example as below :

Matric No	assign	project	present	CAM	Name			
1111111				0	AHMED ALI AHMED FARA'A			
2222222	23	23	10	46	MOHAMAD HAFIZULLAH BIN OSMAN			
3333333	22	23	10	45	MUHAMMAD MU'AZ BIN MD ALUDIN			
4444444	24	23	10	47	ABDUL HADI BIN MOHD YASING			
5555555	23	23	10	46	AHMAD FAKHRUL RAZI BIN MOHD HANAFIAH			

## Course Assessment Result



### Course Assessment Result semester 1, 2015/2016

<i>Login</i>	
Matric No:	<input type="text"/>
PIN:	<input type="text"/>
<input type="button" value="Submit"/>	

Student can access their Course Assessment Result at :

<http://albiruni.iium.edu.my/myapps/StudentOnline/camResult1.php>